

# CITY OF SUGAR LAND

## PLAN YEAR 2013

### OVERVIEW OF FULL-TIME EMPLOYEE BENEFITS

- TEXAS MUNICIPAL RETIREMENT SYSTEM (TMRS)**

Employee contribution: 7%  
City matches 2:1 with 5 year vesting  
Retirement Eligibility:  
1) Age 60 + vested; or  
2) 20 years of service, any age
- HOLIDAYS**

The City recognizes 10 Holidays per calendar year, includes one floating holiday for non-shift firefighters.
- VACATION – Other than Public Safety**

0 – 5 Years	10 days per year
6 – 15 Years	15 days per year
16+ Years	20 days per year
- VACATION – Public Safety**

First Year	10 days per year
1 – 15 Years	15 days per year
16+ Years	20 days per year
- SICK LEAVE – Other than Firefighters**

8 hours per month, to a maximum of 2,080 hours
- SICK LEAVE – Shift Firefighters**

12 hours per month, to a maximum of 2,912 hours
- SICK LEAVE INCENTIVE PROGRAM**

Annual conversion of sick leave to vacation

Sick Days Used from 01/01 to 12/31	Eligible Sick Days for Conversion
1 day or less taken	3 days
Up to 2 ½ days	2 days
More than 2 ½ days and up to 4 days	1 day
More than 4 days	0 day

- LONGEVITY PAY**

After one year of employment, employees will receive an annual payment of \$4.00 per month of employment with the City for the first 25 years of continuous employment (maximum of \$1,200 annually). Qualified employees receive longevity payments each December.
- 125 CAFETERIA PLAN**

Premium contributions for the medical and dental plans as well as Flexible Spending Accounts and Dependent Care Flexible Spending Accounts are available to all full-time employees through this arrangement.
- GROUP HEALTH & DENTAL**

The City contributes to employee and dependent coverage in the HMO, HDHP and dental plans offered.

	Medical		Dental		Vision
	HDHP	HMO	DHMO	DPPO	
<b>Per Pay Period Costs:</b>					
<b>Employee Only</b>	\$ 15.00	\$ 15.00	\$ 2.50	\$ 5.00	\$ 3.14
<b>Employee + Spouse</b>	\$ 75.83	\$ 102.08	\$ 3.58	\$ 10.24	\$ 6.28
<b>Employee + Child(ren)</b>	\$ 56.01	\$ 75.28	\$ 6.84	\$ 9.70	\$ 6.34
<b>Employee + Family</b>	\$ 103.47	\$ 142.27	\$ 9.24	\$ 21.87	\$ 9.99

- VISION CARE PLAN**

Employees can voluntarily elect to purchase vision care insurance for themselves and their eligible dependents.

- **CANCER and ACCIDENT INDEMNITY**

Employees can voluntarily elect to purchase a cancer and/or accident indemnity plan for themselves and their eligible dependents.

(RATES ARE AGE-BANDED. EMPLOYEE MUST CONTACT AFLAC REPRESENTATIVE DIRECTLY FOR RATES AND ENROLLMENT.)
- **GROUP LIFE and AD&D**

The City provides \$50,000 of life insurance and accidental death & dismemberment coverage for all employees.
- **LONG TERM DISABILITY**

The City provides employees with Long Term Disability in the amount of 60% of your salary (depending on position category) to a maximum of \$5,000 per month. Benefits begin after 90 days of disability and may continue to Social Security Normal Retirement Age (SSNRA) if you qualify. LTD is designed to replace a reasonable portion of your income in case of serious injury or sickness whether on or off the job. Benefits will be offset by any payments from SS, Workers Comp and other income offsets.
- **VOLUNTARY LIFE and AD&D**

Employees can elect additional life insurance as well as AD&D coverage up to \$200,000 for themselves and up to \$50,000 for their spouse; as well as \$10,000 of life insurance for child(ren).
- **SHORT TERM DISABILITY**

This optional benefit allows employees to receive 70% of their weekly salary, to a maximum of \$1,000 per week (tax free), following either *Option A*: a 30-calendar day elimination period; or *Option B*: a 7-calendar (injury) or 14-calendar (illness) elimination period, for a maximum of 90-calendar days from on-set per qualifying incident.
- **PRE-PAID LEGAL PLAN**

Employees can voluntarily elect to participate in a legal access/assistance plan at a base cost of \$7.87 per pay period. Optional plans are also available.
- **DEFERRED COMPENSATION**

Employees are allowed to contribute to this optional program at a minimum set by the plan administrator and a maximum set annually by the IRS. Currently the City contracts with 3 administrators for this program: Dearborn & Creggs (\$50 per month minimum contribution); and ICMA-RC (\$1.00 per month min. contribution). The maximum contribution for 2013 is \$17,500. \$5,500 for age 50 + catch-up.
- **CREDIT UNIONS**

Sugar Land Employees Credit Union  
Brazos Valley Schools Credit Union
- **EMPLOYEE ASSISTANCE**

The EAP is designed to provide employees and their dependents with professional, cost-effective assistance in resolving difficult personal problems. Individual, voluntary involvement in the EAP is confidential. The City has 2 EAP administrators:

MHN - 24-hour help line 800-535-4985  
Cigna - 24-hour help line 800-538-3543